

	A	B	C	D	E	F	G	H	I
1	LICENSING COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference Number	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			18 May 2021						
4	Application for Changes to the City Centre Taxi Ranks	To alter some taxi rank locations through the Spaces for People project		Ruth Milne	Governance	Commissioning	3		
5	Taxi & Private Hire Policy Review	The Licensing Committee on 10/11/20 agreed to (1) instruct the Chief Officer – Governance to consult with the Trade and all relevant stakeholders on the proposed policy changes; and (2) report back to Committee on 16 March 2021 with the results of the consultation exercise.	Originally due at the March 2021 meeting, however Officers required sufficient time to collate the consultation results, obtain additional information where necessary and fully comply with the committee reporting procedures. Will now be reported to the meeting in May and officers have written to members of the Taxi and Private Hire Consultation Group in this regard.	Sandy Munro	Governance	Commissioning	17		
6			29 June 2021						
7	No reports scheduled at this time.								
8			31 August 2021						
9	No reports scheduled at this time.								
10			26 October 2021						
11	No reports scheduled at this time.								
12			14 December 2021						

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference Number	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
13	Annual Committee Effectiveness Report	To present the Annual Effectiveness report for the Committee.		Mark Masson	Governance	Commissioning	GD 8.5		
14			TBC						
15	Age Policy For Private Hire And Taxi Vehicles	Licensing Committee 08.03.16 (article 3 appendix A) - Council on 11 May 2016 resolved, amongst other things, to instruct the Head of Legal and Democratic Services to review the policy on Age of Vehicles following the implementation of the accessible vehicle policy on 6 June 2018 and report back to the Licensing Committee with recommendations as appropriate twelve months after the accessible vehicle policy had been implemented.	Report to be submitted 12 months after the implementation of the accessible vehicle policy.	Sandy Munro	Governance	Governance	7	R	This is to be consumed within the overarching report on Taxi and Private Hire Policy Review report due at the May 2021 meeting
16	Mixed Fleet Policy Options	Licensing Committee 5.03.18 (article 12). The Committee resolved to recognise that in compliance with The Equality Act 2010 that all taxi user requirements should be considered and instructs the Chief Officer Governance: (1) to prepare a report with suitable mixed fleet policy options for the split which would address all customer needs whether they are a wheelchair user, visually impaired or have other mobility requirements or other relevant disability; (2) to submit the aforementioned options to the Licensing Committee meeting by June 2022 for consideration, noting that subject to the approval in principle of the options a full consultation as outlined in section 4.2 of the report would be undertaken and the outcome reported back to the Committee; and (iv) to further recognise that in 1994 when new applications for taxi licences were required to be wheelchair accessible vehicles an exemption was allowed for existing licence holders, at that time, to retain a non-accessible vehicle and even licence a further non-accessible vehicle on renewal of the licence or replacement of such vehicle and to agree that this exemption should remain meantime and instructs the Chief Officer Governance to incorporate this exemption as an option within the proposed mixed fleet policy options to be submitted to Committee by June 2022.		Sandy Munro	Governance	Governance	7	R	This is to be consumed within the overarching report on Taxi and Private Hire Policy Review report due at the May 2021 meeting
17	Taxi Driver Training	Licensing Committee 19/2/19 agreed to instruct the Chief Officer – Governance to continue to investigate training programmes for taxi and private hire drivers and report back to the Committee in this regard as and when appropriate.		Sandy Munro	Governance	Governance	3		